



हिमाचल प्रदेश HIMACHAL PRADESH

C 037426

**MEMORANDUM OF UNDERSTANDING (MoU) BETWEEN
PUNJABI UNIVERSITY, PATIALA AND
HEADQUARTERS ARMY TRAINING COMMAND, SHIMLA**

**FOR AWARD OF MASTER OF PHILOSOPHY (M PHIL) DEGREE TO OFFICERS OF
INDIAN ARMY**

General

1. The Memorandum of Understanding (MoU) between the Punjabi University, Patiala, a state university herein after referred to as the First party

AND

Headquarters Army Training Command, Shimla herein after referred to as the second party

2. Herein after jointly referred to as "Parties" whereas the parties have agreed relating to admission of Army officers in M Phil courses (Defence & Strategic Studies and Management Studies) of the Punjabi University, Patiala.

3. This MoU covers the methodology to be adopted for selection of officers for the M Phil Degree and conduct of the courses.

Objective of this MoU

4. (a) To assist Indian Army Officers to enhance their educational qualification.

(b) To enhance the effectiveness of Indian Army officers in formulation and implementation of their organizational strategies.

(c) To enhance the scholastic linkages between academia and Indian Army.

Responsibilities

5. Headquarters Army Training Command

(a) To nominate required number of officers for M Phil courses as per laid down procedures.

(b) To forward the list of selected officers to Punjabi University, Patiala well before the start of Academic year.

(c) Further modalities are covered in succeeding paras.

6. Punjabi University

(a) To conduct the courses and exams as per the laid down University guidelines.

(b) University will allot from its qualified faculty, research supervisors for each candidate for dissertation project.

Terms of Agreement

7. Admission will be made to following courses of Punjabi University, Patiala as per the number of seats mentioned against each in accordance with the terms & conditions of MoU.

<u>Name of the Course</u>			<u>No of Seats</u>
(a)	M Phil Defence & Strategic Studies	-	10
(b)	M Phil Management Studies	-	10

Eligibility for Enrolment

8. (a) M Phil in Defence & Strategic Studies. An officer must fulfill the following conditions to be able to enroll for M Phil in Defence & Strategic Studies:-

(i) Should be a commissioned officer of Indian Army so as to have the requisite experience in defence studies.

(ii) Should have a Master's Degree in Defence & Strategic Studies with 50% Marks in aggregate either from the Punjabi University or from any other University recognized by the Punjabi University. This also includes all those defence courses whose equivalence has been

recognised by various universities to a post graduate degree in Defence & Strategic Studies.

(iii) Should preferably be carrying out research related duties or involved in imparting instructions in military related subjects or Defence and Strategic Studies to student officers. Research related duties may include:-

- (aa) Officers formalising concepts and doctrines.
- (ab) Officers involved in studies related to strategic issues.
- (ac) Officers posted to various Faculties of Studies and dealing with formulation and conduct of defence studies.
- (ad) Officers involved in publication of defence studies literature which is being used by various training institutions for imparting training for post graduate and/ or officer courses.

(b) **M Phil in Management Studies.** An officer must fulfill the following conditions to be able to enroll for M Phil in Management Studies:-

(i) Should be a commissioned officer of Indian Army so as to have the requisite experience in Management.

(ii) Should have a two year Master's Degree in Management/ Two year PG Degree in Management from AICTE approved institution with 50% Marks in aggregate either from the Punjabi University or from any other University recognized by the Punjabi University. This also includes all those defence courses whose equivalence has been recognised by various universities to a post graduate degree in Management.

(iii) Should preferably be carrying out research related duties or involved in imparting instructions in Management related subjects to student officers. Research related duties may include:-

- (aa) Officers formalising concepts and doctrines.
- (ab) Officers involved in studies related to Management.
- (ac) Officers posted to various Faculties of Studies and dealing with Management studies.
- (ad) Officers involved in publication of literature related to Management related issues which is being used by various training institutions for imparting training courses.

Terms and Conditions

9. All eligible officers of Indian Army can apply for M Phil in Defence & Strategic Studies and Management Studies. Sponsoring officer/ Formations will give a certificate, to be attached to the application form; to the effect that the officer has acquired adequate knowledge in the discipline of Defence Studies/ Management.
10. Names of all desirous candidates would be forwarded to Headquarters Army Training Command for scrutiny/ screening and further forwarding to the university as per the time schedule given in the MoU formulated in consultation with the Punjabi University.

Modalities for Award of M Phil in Defence & Strategic Studies and Management Studies

11. The duration of the course shall be one and half academic year. If a candidate, however, has passed the first semester examination is unable to complete the course within the time frame/ duration of the program, he/ she shall be permitted to complete it as per the regulations of the University.
12. Officers who are eligible for grant of M Phil as per conditions given at para 8 above would have to undertake the following:-
- (a) Undergo the course work as per UGC regulations. Such course work would be conducted at Punjabi University, Patiala. Further modalities for the course work would be circulated as and when finalised.
 - (b) Submit a dissertation on a subject approved by the Punjabi University, Patiala and undergo a viva-voce on the dissertation submitted.
 - (c) Undertake semester examination in December/ January and May/ June.
 - (d) Qualify basic course in Punjabi language or any other such course recognised by Punjabi University, Patiala as per rules applicable from time to time.

Procedure for Enrolment

13. Officers must opt for pursuing the M Phil programme latest by first week of June. All applications must reach Headquarters Army Training Command by the stipulated time failing which applications will not be entertained. Detailed instructions on the subject will be issued to the environment well in time by Headquarters Army Training Command. Broad time plan is given in subsequent paragraphs.

14. **Documents to be submitted.** The following documents will be submitted for scrutiny:-

- (a) Enrolment Form.
- (b) Eligibility Form (along with applicable fee).

- (c) Photocopy of Master's Degree certificate.
- (d) Photocopy of Master's Degree mark Sheet.
- (e) Photocopy of Date of Birth Certificate.
- (f) Migration Certificate in original.

15. Original copies of all the certificates mentioned above will be submitted to the University within one month from the date of admission for scrutiny. Thereafter late fee will be applicable as per university rules.

Selection Committee

16. The selection committee to short list eligible officers will be as under:-

- (a) Patron - General Officer Commanding-in-Chief,
Headquarters Army Training Command
- (b) Chairman - Chief of Staff,
Headquarters Army Training Command
- (c) Members - Major General General Staff, Doctrine Branch
- Brigadier General Staff,
Headquarters Army Training Command
- Brigadier General Staff (Concepts/ Combat Support)
- (d) Secretary - Colonel General Staff (Concepts/ Combat Support)
Doctrine Branch as nominated by MGGS (Doctrine)

Coordination: Establishment of University Division (UD) Cell

17. A University Division (UD) cell has been established to function under combat Support Section of the Doctrine Branch of Headquarters Army Training Command. UD cell would be responsible for interaction with Punjabi University and conduct of M Phil programme for eligible candidates as per conditions laid down above.

18. Secretary of the selection committee will be nominated as the liaison officer to carry out all coordination with the Punjabi University on various policy matters. He will act as the Officer-in-Charge (M Phil).

Duties of Officer-in-Charge (M Phil)

19. Duties of Officer-in-Charge (M Phil) are enumerated below:-

- (a) To carry out all coordination with the Punjabi University on various policy matters. He will act as the Officer-in-Charge (M Phil).

(b) All Officers who wish to pursue M Phil will interact directly with Officer-in-Charge (M Phil). He will coordinate with Headquarters Army Training Command to have these officers grouped as per requirement of the curriculum so as to enable them to pursue the M Phil curriculum.

20. All correspondence with the student officers pertaining to the curriculum will be handled by Officer-in-Charge (M Phil).

Actions by Headquarters Army Training Command

21. All coordination and liaison with Punjabi University, Patiala will be carried out by Headquarters Army Training Command. The following actions will be taken:-

(a) **Jun/ Jul.** Scrutinise all the applications received from the student officers and screen/ shortlist them for the M Phil degree curriculum.

(b) **Aug.** **First Semester**

(i) Submit scrutinized applications to Punjabi University.

(ii) Confirmation of the admission from the University, further dissemination to the student officers.

(iii) Monitor and ensure deposition of enrolment/ admission fees.

(iv) First course work session.

(c) **Oct/ Nov.**

(i) Finalise subjects for dissertations and nominate guides for these from amongst Departmental faculty, Punjabi University, Patiala.

(ii) Obtain synopsis of the dissertation from the student officers.

(iii) 2nd course work session.

(d) **Oct/ Nov/ Dec.** Student officers may attend classes on the weekends as per credit system explained to them during their first course session. Monitor and ensure deposition of examination fees/ forms to the University.

(e) **Dec/ Jan.**

(i) Monitor and ensure deposition of course work fee to the University for second semester.

(ii) Written exam at the end of first semester.

(f) **Feb.** **Second Semester**

- (i) Third course work session.
- (ii) Assess dissertations.
- (g) **Mar/ Apr.**
 - (i) 4th course work session.
 - (ii) Student officers to attend classes on the weekends as per **Credit System** explained to them during their first interaction.
- (h) **Apr/ May.** Final written exam at the end of second semester.

Third Semester

- (j) M Phil Research Proposal Preparation.
- (k) Submission of M Phil dissertation/ dissertation evaluation fee.
- (l) Viva-voce will be conducted after the evaluation of dissertation

Fees Structure

22. **Fees.** Fee Structure as prescribed by the Punjabi University Patiala will be applicable for the respective academic year.

23. Fees Structure may fluctuate from session to session and is given by the University at the beginning of the session. Fees will be paid by the individual officer directly to the University in time as per instructions issued by the University. Receipt of the same will be endorsed to Headquarters Army Training Command to ensure smooth conduct of the curriculum.

Financial Liability

24. There will be no financial liability on both parties and the fee structure will entirely be borne by the student officers.

Duration and Amendments

25. This MoU shall become affective from the start of the academic year 2018-19 and remain valid until either of the institution may wish to terminate. Either party shall be entitled to terminate the MoU by providing other party with three calendar months advance notice. The termination of this MoU for whatever reason will not affect the rights of the party and officers undergoing courses will be allowed to complete their respective courses.

Joint Intellectual Property

26. All intellectual property jointly made, conceived first reduced to practice, fixed in any tangible medium of expression or created by First Party and Second Party during

the term of this Agreement will be joint property of and the entire right, title and interest is hereby assigned jointly to First Party and Second Party, and each party may enjoy all rights and privileges awarded ownership of such joint property without accounting to the other.

Modification and Scope for Enhancement

27. The University and Headquarters Army Training Command mutually agree to modify the terms and conditions, and/ or enhance the scope of this MoU in terms of vacancies and admission in other disciplines/ courses of the university.

Arbitration

28. Any dispute or difference whatsoever arising between the parties out of or relating to the construction, meaning, scope, operation or effect of this agreement or the validity or the breach thereof shall be settled by arbitration in accordance with the Arbitration and Conciliation Act, 1996 and the award made in pursuance thereof shall be binding on the parties. First Party and Second Party will mutually appoint the sole arbitrator and will conduct the Arbitration in accordance with the rules. The seat and venue of arbitration shall be Shimla.

Date of Effect

29. This MoU shall become effective from the start of the academic yr 2018-19, to be signed by the authorized representatives of both parties.

In agreement of the above terms and conditions, this MoU is hereby signed by the below mentioned parties on this Day the **Sixth of August Two Thousand and Eighteen**.

On behalf of Punjabi University

G. Batra
06.8.18
(DAA)
Authorised Signatory on behalf of
Dean Academic Affairs
Vice Chancellor
Punjabi University,
PATIALA-147002

On behalf of Headquarters
Army Training Command

Imroj Khan 06/08/18
Authorised Signatory on behalf of
General Officer Commanding-in-Chief,
Headquarters Army Training Command



DEPARTMENT OF DEFENCE AND STRATEGIC STUDIES

PUNJABI UNIVERSITY, PATIALA

MoU Activity Report with ARTRAC, Shimla 2018 to 2020

1. Department signed MoU with (ARTRAC) Army Training Command, Shimla in academic year 2018-19. Under this MoU Army officers nominated by ARTRAC, Shimla were enrolled for M.Phil Programme. During this session 2018-19, 2019-20 and 2020-2021 total, 24 they completed their dissertation.

As per List attached :-

1. Vikas Slathia
2. Umesh Rane
3. Abhinandan Sarapure
4. Manraj Singh Sohi
5. Mandeep Sandhu
6. Neelgagan Singh
7. Rohit Pandey
8. Sarabjot Singh Sohi
9. Mayank Farwaha
10. Emmanuel Praveen Jaichand
11. Pravin Janardan Haridas
12. Sunil Kumar
13. C. Dinesh Prabhu
14. Karan Chada
15. Yugbir Singh
16. Vivek Gopal
17. Surjeet Singh Tanwar
18. Deepak Bora
19. Hemant Kumar
20. Nithi CJ
21. K K Venkatraman
22. Deepak Kumar
23. Joseph Christy Tarfil J
24. Iyer Shiv Kumar Natarajan

Kent/Higha
Head Head
Deptt. of Defence & Strategic Studies
Punjabi University, Patiala